

Instructions for Presenters

This guide provides detailed instructions for the event's presentations, which include both in-person and online options for oral and poster presentations. Any doubts should be sent to e-mail issd2025@gmail.com.

1. Presentation Formats

- **Oral Presentation:** Can be done **in-person or online**. The slide template is the same for both formats. Template available [here](#).
- **Poster Presentation:** Can be done **in-person or online**. The template is the same for both formats. Template available [here](#).
- The type of presentation and ID code for each paper is available [here](#).
- If someone else (a co-author) will present the work, **they must complete their [registration](#) to be eligible to present.**

2. [Content](#) and [Language](#) Requirements

- **Oral Presentation Duration:** Each oral presentation will be **12 minutes** long, followed by **3 minutes for questions**.
- **Language:** Presentations are accepted in **English, Spanish, and Portuguese**. However, we strongly recommend presenting in English, both for personal experience and for the general experience of the event participants, who come from various parts of the world and will be watching. All media resources (slides and posters) must be **obligatorily in English**.
- **Paper ID:** All slides and posters must include the paper's [code](#) in the designated location on the template.

3. Specific [Instructions](#) for [In-Person](#) Presentations

- **In-Person Oral Presentations:** The slides must be sent via [forms link](#) by **September 15th**, in PDF or PowerPoint format. It is also recommended to bring a pen-drive with your files on the day of the presentation, for cases of technical issues.
- **In-Person Poster Presentations:** Posters must be **printed in the size 90x120 cm**. The presenter must display their poster at the **designated location** and on the **indicated day** as soon as they arrive at the event. There will be a designated space with their paper's ID. The presenter must be present at the time indicated in the poster session to present their work to the reviewers and other interested participants. **The poster needs to be removed at the end of the day.**

4. Specific [Instructions](#) for [Online](#) Presentations

Online Oral Presentations (Pre-recorded Video)

- The presentation must be submitted as a video file (**MP4**) with a **maximum duration of 12 minutes**. Videos exceeding this limit **will not be accepted**, so please ensure your video stays within the allotted duration.
- Ensure good audio and video quality. Speak clearly and avoid background noise.
- The video should include your spoken narration synchronized with the slides (voice-over presentation format).
- Do not send slides without narration — oral communication is essential.
- You are expected to be **online** to answer any questions related to your work at the end of your presentation, as per the event program.
- **Submission:** The video and presentation slides must be sent via the [forms indicated](#), by **September 15th**. **This is mandatory**. The maximum video size is **50MB**.

Online Poster Presentations

- **Poster:** The poster must be submitted in **PDF** format with a maximum size of **1MB**. The file name should follow the format: *GX-YYY-YourName*.
- **Audio:** You must record an audio file (**MP3**) of your presentation, with a duration of **3 to 6 minutes** and a maximum size of **5MB**. The file name should follow the format: *GX-YYY-YourName*.
- **Compression:** If the files exceed the maximum size, please compress them.
- **Personal Information:** You should also send a personal photo profile.
- **Exhibition:** The posters will be displayed on the event website for the entire duration.
- **Q&A Session:** The presenter **must be online** on the day indicated in the online poster session schedule to answer questions from the reviewer and others in the corresponding chat for their paper.
- **Submission:** The files must be sent via the [forms link](#), by the strict deadline of **September 15th**.